



DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Meeting
November 16, 2022
MINUTES

WORKSHOP- called to order at 6:00 p.m.

The workshop discussion included but was not limited to:

- 2023 budget summary by Ms. Neufeld
- Dingmans Ferry Theatre- request for additional port-a-john – *Motion added to agenda.*
- Amp Electrical Estimate to upgrade municipal building lighting – *Motion on agenda.*
- Estimate for Akenac Park Heating – *Motion on agenda.*
- Estimate for Public Works welder – *Motion on agenda.*
- Request for Truck 7 - *Motion added to agenda.*
- Discussion on Log & Twig Rd culvert solutions – *Motion added to agenda.*

Motion to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to open executive session regarding personnel was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to adjourn executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to adjourn the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries

REGULAR MEETING

Call to Order was at 7:00 p.m.

Pledge of Allegiance

Roll Call: Present: Rick Koehler, John Henderson, Jane Neufeld, Tom Farley, Solicitor and Krista Predmore.

Public Comment on Agenda-none.

1. **Motion** to amend the agenda to include three (3) additional motions was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion** to accept the Minutes from the Board of Supervisors meeting dated November 2, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



3. **Motion to pay General Fund bills in the amount of \$46,900.33** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **Motion to pay Recreation Fund bills in the amount of \$3,549.59** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

5. **Motion** to open the 2023 lawn maintenance bids was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
6. **Motion** to table the 2023 lawn maintenance bids for review and recommendation at the next Board of Supervisors meeting scheduled for Wednesday, December 7, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
7. **Motion** to advertise the annual budget for 2023 in a newspaper located in the Township. Further, said budget may be made available for public inspection at the municipal building located at 116 Wilson Hill Road, Dingmans Ferry, PA 18328 and accessible via the Township website: www.delawaretownship.pa.gov from November 17, 2022 to December 7, 2022 with anticipated adoption at the Board of Supervisors regularly scheduled meeting on Wednesday, December 7, 2022 at 7:00 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
8. **Motion** to renew Highmark Blue Cross Blue Shield health insurance policy at a 3% increase for 2023 for full-time township employees was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
9. **Motion** to advertise for part-time office assistant was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Motion** to advertise for full-time public works employee was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
11. **Motion** to accept the resignation of Ted Parsell from the Delaware Township Zoning Hearing Board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
12. **Motion** to advertise for the vacancy of the Delaware Township Zoning Hearing Board was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



13. **Motion** to pay Theurkauf Design & Planning in the amount of \$6,918.12 for the Delaware Township Comprehensive Plan Update was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
14. **Motion** to for annual renewal of the State Workers' Insurance Fund in the amount of \$19,030.00 for the Delaware Township Volunteer Fire Company Workers Compensation Policy was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
15. **Retroactive Motion** to approve Ray's Truck & Auto Repair estimate for repairs to the 2015 Kenworth in the amount of \$2,952.45 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
16. **Motion** to approve Amp Electrical Contracting LLC estimate for upgraded lighting in the amount of \$4,310.00 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
17. **Motion** to approve the purchase of a welder for Public Works in an amount not to exceed \$5,000 to include wire spools, gloves, two tanks, extra tips and a helmet was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
18. **Motion** to approve the purchase of new heaters for the recreation hall at Akenac Park in an amount not to exceed \$4,200 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
19. **Motion** to approve Delaware Township Volunteer Fire Police providing traffic control at the annual holiday event at Akenac Park on Saturday, December 10, 2022 from 5:00 p.m. to 8:00 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
20. **Motion** to approve municipal hall use request for December 5, 2022 from 6:00 p.m. to 10:00 p.m. by the Pike County Democratic Committee for the holiday get-together was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
21. **Motion** to approve municipal hall use request by the Delaware Township Democratic Club on Thursday, December 16, 2022 from 6:00 p.m. to 10:00 p.m. for a club meeting and holiday get-together was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
22. **Motion** to approve municipal hall use request by A. Agosta on December 25, 2022 from 8:00 a.m. to 10:00 p.m. for a small family Christmas gathering/wedding party was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
23. **Motion** to approve municipal hall use request by State Representative Tarah Probst for state office hours from 9am to 4pm on Thursdays in 2023 beginning January 5th was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



- 24. Motion** to approve municipal hall use request by the Delaware Township Recreation Committee on the 2nd Monday of every month from 6:00 p.m. to 7:00 p.m. for meetings in 2023 beginning January 9th was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 25. ADDED Motion** to approve additional port-a-john for the Dingmans Ferry Theatre for delivery December 1, 2022 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 26. ADDED Motion** to approve Scott Axelband to take Truck 7 home as determined by the Roadmaster for anticipated snowstorms was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 27. ADDED Motion** to authorize the Township engineer to design two receiving box solutions for culverts on Log & Twig Road was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS by Mr. Henderson :

Delaware Township Planning Commission Comprehensive Plan Update Public Workshop – Tuesday, December 6, 2022 at 6:30 p.m.

Annual Holiday Event – “Gnome for the Holidays” – December 10, 2022 from 5:00 p.m. to 8:00 p.m. at Akenac Park.

Dingmans Ferry Methodist Church – Cookie Walk – December 3, 2022.

PUBLIC COMMENT: consisted of but was not limited to Mr. Witkowski inquiring if the 2023 budget took into account salary increases and what the percentage is for those increases; Mr. Bailo indicated that Wilson Hill Road may be opening by end of week.

Motion to adjourn was made at 7:20 p.m. was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries

Respectfully submitted,

Krista Predmore
Township Administrator